

have access to a community kitchen and can enjoy the surrounding natural environment during the winter season.

More information on AZALA on: <https://www.azala.eus/espacio-de-creacion/>

2. RESOURCES OFFERED BY THE RESIDENCY

- 1 month residency with workshop and accommodation at AZALA's installations.
- Internet, water, gas, and electricity costs are included.
- Fees* for the resident(s): €1,200 in total regardless of the number of residents (1 or 2 people). This payment will be made via an invoice; registration with the Business Activity Tax (IAE in Spanish) and the VAT declaration are necessary.
- An additional budget of €800 to cover production costs, living expenses, return journey, transport of materials, etc. Note: The residency DOES NOT include a meals service and the residents must cook. This payment will be made by invoice.
- Logistics support prior to and during the residency.
- Dissemination of the residency.

With the exception of return travel and monthly metro expense allowances, and regardless of whether the benefiting artist(s) is/are one or two individuals, in no case may the remaining provisions included in this section reflecting the total amount thereof be greater than that offered.

The provisions mentioned in this section are stated excluding VAT, therefore being the exclusive taxable expense.

3. CALENDAR

- The application period for the call will be open **from 27 September to 28 October, 2021**, at midnight.
- The result of the selection will be published on 8 **November, 2021** on eremuak's website www.eremuak.eus
- The residency period will run from 3 **January** to 30 **January, 2022**.

4. DOCUMENTATION REQUIRED FOR THE SUBMISSION

A panel comprised of the eremuak Technical Commission and representatives from Halfhouse will review the requests received.

To present a submission, please apply in <https://eremuak.eus/en/azala/> > <https://eremuak.eus/en/azala/registration-form/>, and send the following 5 DOCUMENTS, not zipped, but individually uploaded, no more nor less than 5 items, so divided:

ITEM no. 1. Certificate of tax residence, of all applicants, issued by the competent Tax Administration, **in PDF format**. Please title this document with your **lastname, firstname**, plus the word **residenciafiscal**, **with no dots, commas or spacing**. Example: **smithannaresidenciafiscal.pdf**

ITEM no. 2. Certificate stating that the candidate(s) are current with their tax obligations, in PDF format. Please title this document with your **lastname, firstname**, plus the word **tributos**, **with no dots, commas or spacing**. Example: **smithannatributos.pdf**

ITEM no. 3. Dossier with the following information:

- **Personal and contact information**. An email address and contact telephone number must be provided.
- A **brief biography** with a maximum of 1,000 characters not including spaces (around 200 words).
- The **national identity card, passport or accreditation document** of all applicants.
- In the case of joint participation, an **affidavit** (legal declaration) from both participants must be included designating the natural person that will act as this call's representative for all purposes.
- **A maximum of 10 images of recent projects**, including a fact sheet and brief description of each one of them.
- Those using audiovisual resources in their work may attach **a maximum of 5 links to visual content** (websites, blogs, vimeo, youtube...). The panel will view one-minute long excerpts, so it is advisable to specify which fragment you want to be seen.

The dossier can be a **PDF or Word document**. Please title this document with your **lastname, firstname**, plus the word **dossier**, **with no dots, commas or spacing**. Example: **smithannadosier.pdf** or **smithannadosier.docx**

ITEM no. 4. A cover letter with a maximum of 1,800 characters not including spaces (around 350 words). It can be a **PDF or Word document**. Please title this document with your **lastname, firstname**, plus the word **carta**, **with no dots, commas or spacing**. Example: **smithannacarta.pdf** or **smithannacarta.docx**

ITEM no.5. Additional documentation. The jury reserves the option of viewing this material if additional information is required. It can be a **PDF or Word document**. Please title this document with your **lastname, firstname**, plus the word **masinfo**, **with no dots, commas or spacing**. Example: **smithannamasinfo.pdf** or **smithannamasinfo.docx**

5. The Panel's decisions are final.
6. In general, each party must pay relevant taxes in accordance with regulations in effect. If appropriate, Tabakalera will agree to withhold the corresponding amount from the total value of cash and monetary benefits provided.
7. All participants and/or representatives will ensure that the graphic, textual, and/or audiovisual documentation provided to eremuak, either (i) within the framework of their application, and also, where appropriate, (ii) while the project for which the grant covered by these terms has been awarded is being carried out, are original and do not violate any third-party Intellectual and/or Industrial

Property rights. As a result, they will be responsible to eremuak and/or third-party collaborators for any claims made concerning Intellectual and/or Industrial Property rights that third parties may have concerning said materials.

By accepting these terms, the participant(s) and/or representatives authorise eremuak to use the graphic, textual, and/or audiovisual documentation, or any other element included in the offering created with the grant provided, in any format, with the sole purpose of distributing said assistance and executing the offerings in question.

All of the aforementioned is understood notwithstanding the moral rights of the artist and all patrimonial content rights of the Intellectual and/or Industrial Property that affect said components, which will continue to correspond to the participants and/or representatives in question.

8. If they are selected, the participant(s) and/or representatives are informed that, by accepting these terms, they consent to the personal data provided to eremuak at the time of submitting their proposal, and the data that they provide while carrying out the grant-sponsored project covered by these terms, being processed by this entity for the purpose of processing and managing their proposal, as well benefiting from the grant provided and the subsequent distribution of the project in question.

The above-mentioned personal data will be communicated to the entities and/or public authorities for whom this communication is a legal obligation. Likewise, subject to the provisions of clause 9 below, the image and name of the selected participant(s) and/or representatives may be subject to communication to third parties through communication systems, in any format, used by eremuak to distribute the grants covered by these terms, and carrying out the project for which the grant was awarded.

In this context, applicants are informed that they must provide said personal data, and that if they do not, their proposal and possible participation in the call will not be possible.

The personal data of the participant(s) and/or recipients will be kept for the time strictly necessary to assess their proposal and, where appropriate, manage the awarding of and benefiting from the grant, as well as the additional period of storage that must be observed in order to comply with eremuak's legal obligations.

In any event, the participant(s) and/or recipients are informed that they have the right to (i) request access to their personal data, its rectification or erasure, the restriction of its processing, portability of the data, and to object to its processing, by means of a written request addressed to the following email address komunikazioa@eremuak.eus; and (ii) to file a claim with the Spanish Data Protection Agency or with any other competent Supervisory Authority, especially when have not exercised their rights to their satisfaction.

9. By accepting these terms, the participant(s) and/or representatives selected expressly authorise eremuak (i) to record their image through the appropriate technical means (photography, video, etc.), and (ii) to use and reproduce these images and their name on the eremuak website and/or in any other media, tangible or intangible, under their control or under the control of third-party collaborators, with the sole purpose of distributing the grants covered by these terms, and carrying out the proposal for which the grant was awarded. This authorisation is revocable.